

## Taylor Communications Contacts

Questions about ordering, tracking, invoices, returns, exchanges and technical support contact Customer Service.

P. 866-345-5550

F. 866-905-4032

E. [ameriprisecompanystore@taylorcommunications.com](mailto:ameriprisecompanystore@taylorcommunications.com)

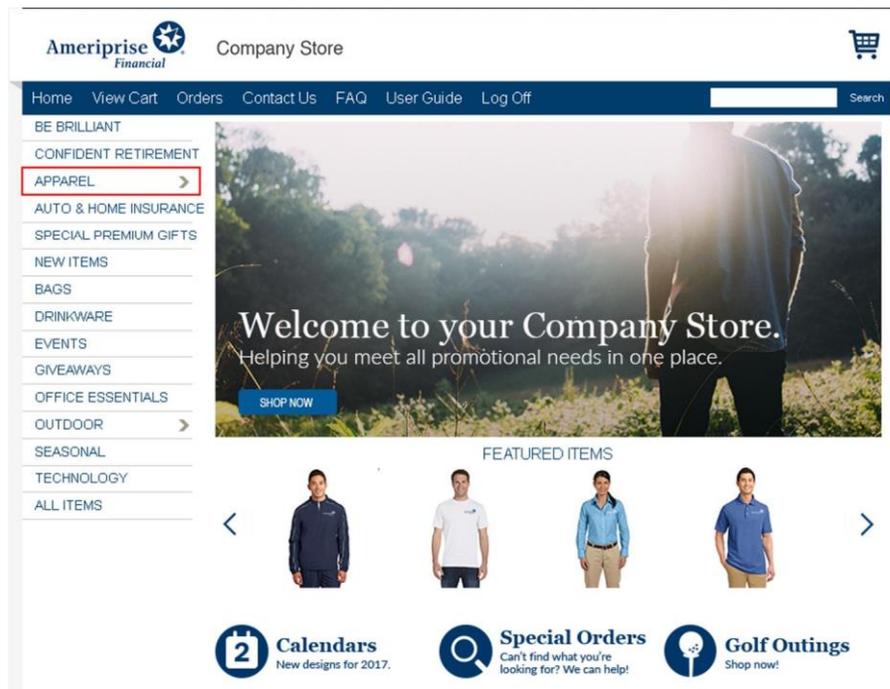
Normal Business Hours: 8am – 6pm CST

Top Menu (see screen shot below):

- Click “View Cart” to see what is in your Shopping Cart. Items in your Shopping Cart will only remain there for 1 day.
- “Orders” Tab to see status of Open, Pending and Closed Orders. Note: If you have Admin Access, you will see “Reports” instead of “Orders”.
- “Contact Us” – Includes Taylor Communications and Ameriprise Purchasing information
- “FAQ” – Click to open the FAQ
- “User Guide” – Click to open this User Guide
- ”Log Off”
- “Search box” to the right – You can Search by Item Number or a Description



Catalogs are included in the Left Menu. If a Catalog has a Sub-Catalog, there will be an arrow to the right.



**To access the Sub-Catalog, hover over the Catalog and the Sub-Catalogs will fly out to the right. Click on the Sub-**

**Catalog you want to access.**

The screenshot shows the Ameriprise Financial Company Store website. At the top left is the Ameriprise Financial logo and the text "Company Store". To the right is a shopping cart icon. Below the logo is a dark blue navigation bar with links: Home, View Cart, Orders, Contact Us, FAQ, User Guide, Log Off, and a search box. A dropdown menu is open from the "APPAREL" link, showing "APPAREL" and "MEN'S" highlighted with a red box and a mouse cursor. Other items in the menu include "AUTO & HOME INSURANCE", "WOMEN'S", "SPECIAL PREMIUM GIFTS", "HATS & ACCESSORIES", "NEW ITEMS", "BAGS", "DRINKWARE", "EVENTS", "GIVEAWAYS", "OFFICE ESSENTIALS", "OUTDOOR", "SEASONAL", "TECHNOLOGY", and "ALL ITEMS". Below the menu is a large banner image of a couple holding hands on a hill, with the text "Be Brilliant.® brand platform merchandise" and a "SHOP THE COLLECTION" button. Below the banner is a "FEATURED ITEMS" carousel showing four men's clothing items. At the bottom are three icons: "Calendars" (New designs for 2017), "Special Orders" (Can't find what you're looking for? We can help!), and "Golf Outings" (Shop now!).

**APPAREL is a Catalog and MEN'S is one of the Sub-Catalogs under APPAREL. Hover over APPAREL and the Sub-Catalogs will fly out to the right of the Catalog. Click on the Sub-Catalog you want to access.**

**To place an order, click on one of the Catalogs or Sub-Catalogs.**

This screenshot shows the same Ameriprise Financial Company Store website, but with the "ALL ITEMS" link in the navigation menu highlighted with a red box. The rest of the page content is partially visible, including the "Home" link in the navigation bar and the "Welcome Helping you" banner with a "SHOP NOW" button.

There are two types of products to order. Some products have only one option and others products offer multiple sizes and/or colors. Once you determine the item you want to order:

**Add a quantity to the “Order Quantity” box for items that have one option**

BE BRILLIANT  
CONFIDENT RETIREMENT  
APPAREL  
AUTO & HOME INSURANCE  
SPECIAL PREMIUM GIFTS  
NEW ITEMS  
BAGS  
DRINKWARE  
EVENTS  
GIVEAWAYS  
OFFICE ESSENTIALS  
OUTDOOR  
SEASONAL  
TECHNOLOGY  
ALL ITEMS

Products > ALL ITEMS  
Sort Options: Product Name: A to Z

**1/4ZIP WIND SHIRT A&H INSURANCE**  
AMPF-1006  
\$25.50  
[Choose Variation](#)

**13 X 5 X 10 GIFT BAG**  
AMPF-3013  
\$1.15  
Available Quantity: 356  
Order Quantity:

**15 OZ. COOLER GLASS 4PK**  
AMPF-6026  
\$10.83  
Available Quantity: 33 (x4)  
Order Quantity:

**16 X 6 X 12 GIFT BAG**  
AMPF-3014  
\$1.20  
Available Quantity: 0  
Order Quantity:

Add To Order

The item has been added to the Shopping Cart. To order more items, click on Continue Shopping.

BE BRILLIANT  
CONFIDENT RETIREMENT  
APPAREL  
AUTO & HOME INSURANCE  
SPECIAL PREMIUM GIFTS  
NEW ITEMS  
BAGS  
DRINKWARE  
EVENTS  
GIVEAWAYS

To add a customized Enclosure Card to your shipment, please [click here](#).

Cart > Shipping > Billing > Confirm

Remove	ID	Product	Unit Price	Quantity	Total Quantity	Price
<input type="checkbox"/>	AMPF-3013	13 X 5 X 10 GIFT BAG	\$1.15	<input type="text" value="10"/>	10	\$11.50

[Remove Selected](#) **Subtotal: \$11.50**  
Shipping, handling and tax may be added to this subtotal.

Promotion Code

[Save Changes](#) | [Cancel Order](#) | [Continue Shopping](#)

**To order a product with multiple sizes and/or colors, click on Choose Variation.**

Ameriprise Financial Company Store

Home View Cart Orders Contact Us FAQ User Guide Log Off

BE BRILLIANT  
CONFIDENT RETIREMENT  
APPAREL  
AUTO & HOME INSURANCE  
SPECIAL PREMIUM GIFTS  
NEW ITEMS  
BAGS  
DRINKWARE  
EVENTS  
GIVEAWAYS  
OFFICE ESSENTIALS  
OUTDOOR  
SEASONAL  
TECHNOLOGY  
ALL ITEMS

Products > ALL ITEMS  
Sort Options: Product Name: A to Z

**1/4ZIP WIND SHIRT A&H INSURANCE**  
AMPF-1006  
\$25.50  
[Choose Variation](#)

**13 X 5 X 10 GIFT BAG**  
AMPF-3013  
\$1.15  
Available Quantity: 396  
Order Quantity:

**15 OZ. COOLER GLASS 4PK**  
AMPF-6026  
\$10.83  
Available Quantity: 33 (x4)  
Order Quantity:

**16 X 6 X 12 GIFT BAG**  
AMPF-3014  
\$1.20  
Available Quantity: 0  
Order Quantity:

Add To Order

Select the Color and/or Size in the drop down box.

BE BRILLIANT Products > ALL ITEMS > 1/4ZIP WIND SHIRT A&H INSURANCE

CONFIDENT RETIREMENT  
 APPAREL >  
 AUTO & HOME INSURANCE  
 SPECIAL PREMIUM GIFTS  
 NEW ITEMS  
 BAGS  
 DRINKWARE  
 EVENTS  
 GIVEAWAYS  
 OFFICE ESSENTIALS  
 OUTDOOR >  
 SEASONAL  
 TECHNOLOGY  
 ALL ITEMS



**1/4ZIP WIND SHIRT A&H INSURANCE**  
 AMPF-1006

Colorblocking and piping give this wind shirt athletic appeal. This 1/4-zip, 100% polyester wind shirt with cadet collar adds versatility and up-to-date style. Features mesh lining, set-in sleeves, half-elastic/half self-fabric cuffs for comfort, a left side seam zipper for easy on/off, side pockets and a drawcord hem with toggle. Embroidered with Ameriprise Auto & Home Insurance logo on left chest.

Allow 7-10 Business Days for Production

\* required field  
 Size: \*    
 Order Quantity:    
 Item Total: \$25.50

Base Price:  
 Quantity Price  
 1+ \$25.50

Note: Price may be adjusted based on the options you select. Item Total will reflect these adjustments.

[Conditions of Use](#)

Add a quantity and click on Add To Order.

BE BRILLIANT Products > ALL ITEMS > 1/4ZIP WIND SHIRT A&H INSURANCE

CONFIDENT RETIREMENT  
 APPAREL >  
 AUTO & HOME INSURANCE  
 SPECIAL PREMIUM GIFTS  
 NEW ITEMS  
 BAGS  
 DRINKWARE  
 EVENTS  
 GIVEAWAYS  
 OFFICE ESSENTIALS  
 OUTDOOR >  
 SEASONAL  
 TECHNOLOGY  
 ALL ITEMS



**1/4ZIP WIND SHIRT A&H INSURANCE**  
 AMPF-1006-M

Colorblocking and piping give this wind shirt athletic appeal. This 1/4-zip, 100% polyester wind shirt with cadet collar adds versatility and up-to-date style. Features mesh lining, set-in sleeves, half-elastic/half self-fabric cuffs for comfort, a left side seam zipper for easy on/off, side pockets and a drawcord hem with toggle. Embroidered with Ameriprise Auto & Home Insurance logo on left chest.

Allow 7-10 Business Days for Production

\* required field  
 Size: \*    
 Order Quantity: \*    
 Item Total: \$25.50

Base Price:  
 Quantity Price  
 1+ \$25.50

Note: Price may be adjusted based on the options you select. Item Total will reflect these adjustments.

If you have a Gift Certificate, add the gift certificate number in the Promotion Code box and click “Apply”.

BE BRILLIANT  
 CONFIDENT RETIREMENT  
 APPAREL >  
 AUTO & HOME INSURANCE  
 SPECIAL PREMIUM GIFTS  
 NEW ITEMS  
 BAGS  
 DRINKWARE  
 EVENTS  
 GIVEAWAYS  
 OFFICE ESSENTIALS

To add a customized Enclosure Card to your shipment, please [click here.](#)

Cart > Shipping > Billing > Confirm

Remove	ID	Product	Specifications	Unit Price	Quantity	Total Quantity	Price
<input type="checkbox"/>	<a href="#">AMPF-3013</a>	13 X 5 X 10 GIFT BAG		\$1.15	<input type="text" value="10"/>	10	\$11.50
<input type="checkbox"/>	<a href="#">AMPF-1006 - AMPF-1006-M</a>	1/4ZIP WIND SHIRT A&H INSURANCE	Size: Medium	\$25.50	<input type="text" value="1"/>	1	\$25.50

[Remove Selected](#) **Subtotal:** \$37.00

Shipping, handling and tax may be added to this subtotal.

[Save Changes](#) | [Cancel Order](#) | [Continue Shopping](#)

**Create a Shipping Address or Select a Shipping Address (if you have created in the past). Continue.**

[Concerned about security?](#)

Cart > **Shipping** > Billing > Confirm

Select a Shipping Address: <sup>?</sup>

[Back To Cart](#) Continue >

**Or you also have the ability to Create a New Shipping Address. Save.**

[Concerned about security?](#)

Cart > **Shipping** > Billing > Confirm

Select a Shipping Address: <sup>?</sup>

[Back To Cart](#) Continue >

**Create a New Shipping Address:**

\* = required field

Address Name: OFFICE <sup>?</sup>

First Name: JOE

Last Name: SMITH

Company Name: AMERIPRISE FINANCIAL INC

Address Line 1: AMERIPRISE FINANCIAL CENTER

Address Line 2:

City: MINNEAPOLIS

State/Region/Province: Minnesota

Zip/Postal Code: 55474-0001

Country: United States of America

Phone: 9999999999

Save to Billing Address Book

Save

**Click Continue**

[Concerned about security?](#)

Cart > **Shipping** > Billing > Confirm

Select a Shipping Address: <sup>?</sup>

OFFICE

AMERIPRISE FINANCIAL INC  
Attn: JOE SMITH  
AMERIPRISE FINANCIAL CENTER  
MINNEAPOLIS, MN 55474-0001  
Phone: 9999999999

[Edit](#) | [Delete](#)

[Back To Cart](#) Continue >

**Select the Shipping Method, Continue**

[Concerned about security?](#)

Cart > **Shipping** > Billing > Confirm

Select a Shipper:

- UPS Ground - \$10.37
- UPS Ground - \$10.37
- UPS 3 Day Select - \$14.93
- UPS 2nd Day Air - \$20.85
- UPS 2nd Day Air AM - \$23.98
- UPS Next Day Air Saver - \$63.50
- UPS Next Day Air - \$67.24
- UPS Next Day Air Early A.M. - \$98.66
- UPS Bulk Shipment 150lbs+OC3 Ameriprise (000000001)

Continue >

**Add Credit Card information and click Continue**

[Concerned about security?](#)

Cart > Shipping > **Billing** > Confirm

**Order Total: \$51.05**

**Enter Credit Card Information:**

Card Type:

Cardholder Name:

Account Number:

Expiration Date:

[Back To Cart](#)

**Review your order closely as it goes directly to our Warehouse or Production Facilities.**

**Click "Submit" to place your order.**

Please review your order carefully. Click Submit at the bottom of the page when you are ready to submit the order.

**Please Note:** If you are paying with a credit card, the funds you submit will be collected by Standard Register and your credit card statement will reflect this. Standard Register is a trusted vendor for this site.

Credit Card orders will bill to the address associated to the card.

Please Note: All orders received after 2:00pm CST will ship the following day.

Cart > Shipping > Billing > **Confirm**

**Payment Method:** Visa \*\*\*\* \*  
**Bill To:** AMERIPRISE FINANCIAL INC  
 AMERIPRISE FINANCIAL CENTER  
 MINNEAPOLIS, MN 55474-0001  
**Ship To:** AMERIPRISE FINANCIAL INC  
 Attn: JOE SMITH  
 AMERIPRISE FINANCIAL CENTER  
 MINNEAPOLIS, MN 55474-0001  
 Phone: 9999999999

ID	Product	Specifications	Unit Price	Quantity	Total Quantity	Shipper	Price
<a href="#">AMPF-3013</a>	13 X 5 X 10 GIFT BAG		\$1.15	10	10	UPS Ground	\$11.50
<a href="#">AMPF-1006 - AMPF-1006-M</a>	1/4 ZIP WIND SHIRT A&H INSURANCE	Size: Medium	\$25.50	1	1	UPS Ground	\$25.50

Subtotal: \$37.00  
 Shipping & Handling: \$10.97  
 Tax: \$3.08  
**Total: \$51.05**

**Note: If you realize you ordered incorrectly, immediately call Taylor Communications Customer Service at 866-345-5550.**

**Depending on timing will determine if order can be stopped.**

Your order has been submitted. The last screen will be an Order Confirmation that includes the Order Number. You will receive an email acknowledgement once your order has been submitted.

Thank you, your order has been submitted.

Order ID: 3324523

If this is an order you will place again, you may want to save as a Favorite Order. Check the Favorite Order box, then name the order and Save.

Favorite Order? 